

## Understanding Your CalAPA Assessment Results Report

### Overview

Your CalAPA Assessment Results Report provides the results for the cycle(s) that you submitted for this reporting period. If you re-submitted a leadership cycle, your report includes the new results on that leadership cycle. Results are reported to the Commission on Teacher Credentialing and the Commission-approved administrator preparation program you selected during registration.

**Cautions.** Your CalAPA Assessment Results Report is for your records only. This assessment was not designed to compare your performance to that of other candidates.

### Rubric Performance Summary

This section indicates the most recent results you have earned on the cycle(s) scored during this reporting period. For each rubric, this table provides a description of your performance, the score you earned, and the total cycle score (sum of scores across all rubrics). This information may help you identify your relative strengths and areas for improvement.

Performance description information is provided only for any cycles scored during this reporting period. If a condition code has been applied instead, the description provides information indicating the requirement not met. Please see “Condition Codes” below for more information.

**Rubric Scores.** Each rubric consists of from one to five performance levels, with a score of five (5) indicating high performance. For any rubric assigned a letter (e.g., “A1”) instead of a numeric value, some or all of the submission is deemed unscorable in accordance with the CalAPA Submission Requirements. As indicated in the CalAPA Submission Requirements, any cycle receiving a condition code will be unscorable and reported overall as “Not Scorable.” See “Condition Codes” below for more information.

### Leadership Cycle Performance Summary

The Cycle Performance Summary indicates the cycle status and reporting date for all submitted and scored cycles and your overall CalAPA requirement status. For non-consequential candidates, cycle status will be reported as “Complete” for any cycle submitted. For consequential candidates, cycle status will be reported as “Pass” or “Did Not Pass” for any cycle submitted and scored. If you received a condition code for any rubric, the cycle in which that condition code was assigned will indicate “Not Scorable.” Please see “Condition Codes” below for more information. CalAPA Requirement Status indicates your status for the entire assessment and will be reported as “Requirement Not Yet Met” or “Requirement Met.” For information on non-consequential and consequential definitions and CalAPA credential requirements, please review Program Sponsor Alert (PSA) 18-01 at [www.ctc.ca.gov/educator-prep/ps-alerts](http://www.ctc.ca.gov/educator-prep/ps-alerts).

### Retaking CalAPA

Refer to the Get Results/Retake Assessments page on the program website at [www.ctcexams.nesinc.com](http://www.ctcexams.nesinc.com) for registration and submission requirements for retaking CalAPA.

### Condition Codes

If you received a Condition Code for any rubric score then your submission for this cycle is recorded as “Not Scorable.”

#### What Is a Condition Code?

Condition Codes are applied when a submission does not meet the CalAPA Submission Requirements. For any rubric(s) in which you received a Condition Code, the code itself is noted in the Rubric Performance Summary section of your Assessments Results Report. Each rubric for which a Condition Code is assigned received a letter and number (instead of a numeric score) indicating which Condition Code was applied.

Additionally:

- All other Rubrics within the cycle received a Condition Code “X” indicating that no numeric score was assigned due to Condition Code(s) elsewhere in the Cycle.
- Any cycle containing a Condition Code was reported as “Not Scorable.”

### **What Should I Do if I Received a Condition Code?**

If you received a Condition Code you should visit the program website for more information about next steps. These include:

1. Reviewing your rubric(s) that received a Condition Code with a faculty or program advisor.
2. Reviewing the CalAPA Submission Requirements so that you understand how to correct your evidence for your rubric(s) that received a Condition Code.
3. Re-registering for the cycle and submitting your updated evidence, correcting the Submission Requirement errors that you and your advisor identified.

[Read more about next steps on the program website.](#)